

City of Philadelphia Deferred Compensation Plan

Distribution Request for 457(b)/401(a) Governmental Plans

Personal Information		
Plan Type: 457(b) 401(a)		
Participant Name:	Participant SSN or Account #:	
Mailing Address:		
City, State*, & Zip Code:	Payroll Number:	
Date of Birth:	Phone Number:	
Email Address:		
How would you like to be contacted if additional information	ion is required? 🔲 Telephone 🔲 Email	
*NRS will use the state provided in your mailing address as your sta	ate of residency for tax purposes, unless instructed other	erwise.
Distribution Reason (Check the option that applies) *5	See Important Information section for more detail	
☐ Severance of Employment ☐ Retirement ☐ Disability	☐ Required Minimum Distribution ☐ In-Service	j
Distribution Source* (Select One Option)		
☐ Pro Rata* ☐ Source Specific ☐ Fund Specific *If no option is selected, pro rata will be utilized. If source specific or fund specific option selected, please inc	ndicate which source(s) or fund(s):	
Source Amount or %** OR		nount or %**
**Amounts must be in whole percentages		
One Time Payment** (Select One Option)		
☐ Entire account balance ☐ Partial amount o		
** Skip to "Payment Method" section on page 3, if you selec	Minimum of \$25 (Amount including tax withhol ct this option.	ding)

Payout Options
Frequency: Monthly Quarterly Semi-Annually Annually If no payment frequency is selected, payment will be set-up for the default option of monthly.
Systematic Start Date:
If start date is not provided, the payment start date will be the date your request is processed. The receipt date of your payment is dependent upon the payment method you select.
SELECT ONE SYSTEMATIC PAYMENT OPTION Fixed Dollar Payment Specified amount (minimum of \$25) paid to you until your account balance is zero (final payment may be less). The number of payments you receive will vary depending on the earnings (gains/losses) your account experiences.
Payment Amount: \$ (Amount including tax withholding) □ Please check to include the cost of living adjustment (COLA)
Fixed Period Payment Account balance paid to you for the number of years selected. The actual dollar amount will vary depending on the earnings (gains/losses) your account experiences, and the duration requested. You must choose a calculation method for your payment. If no calculation method is selected, payments will default to the standard method with annual calculations.
Number of Years: (1-30 years)
Please select a calculation method: Standard: Annually (Default Option) OR Per Pay Period
☐ Life Expectancy and Lifetime Payment
Please select a calculation method: Life Expectancy / Joint Life Expectancy*: Lifetime / Joint Lifetime*: Lifetime OR Lifetime* Dint Lifetime*
*Joint Life and Joint Lifetime calculations will be based on the joint life expectancy of you and your primary beneficiary at the time of calculation.
Beneficiary Date of Birth (MM/DD/YYYY):
Important Information

Money Sources

Funds will be withdrawn equally across all money sources and investment options for each requested distribution unless instructed otherwise. Distributions from the rollover source may be subject to an additional 10% early withdrawal tax.

Distribution Reasons

The terms of the Plan Document govern the availability of distribution types. All distribution types offered on this form may not be permitted under the terms of your Plan.

If you would like to confirm or update your beneficiary information, please visit our website at Philly457.com or contact our customer service center at 855-550-1777.

Payment Method	
Select One:	
☐ ACH Instructions on File - Send funds to my bank a	account that Nationwide has on file.
☐ Send check by first class mail to my address of re (Default option, if no other option is selected)	ecord. Allow 5 to 10 business days from process date for delivery.
the \$25 from your account. Please also note, we ca	overnight check to address of record for a fee of \$25 (We will deduct an't offer overnight delivery to a PO Box and Saturday delivery may ile - Send funds to my bank account that NRS has on file.
$\ \square$ Direct Deposit ACH (complete information below)	
Financial Institution Information:	
	John Doe
Bank Name	PAY TO THE ORDER OF
ABA (routing) Number	Money Bank, Inc. 321 Main Street Hometown, OH 45678
Account Number	
Account Type: ☐ Checking ☐ Savings	1: 123456789 1: 000012345678 11 1492
NOTE: If left blank, we will default to checking.	9-digit ABA routing number Checking Account Number Check Number
NOTE: Direct Deposit is only offered through memb deposit slip or starter check for banking numbers.	ers of the Automatic Clearing House (ACH). We cannot accept a
Is this account associated with a brokerage firm or other	ner investment firm?
If yes, have you confirmed that the ABA and account	numbers are correct?
the event an error is made, I authorize Nationwide to hold Nationwide responsible for any delay or loss of f by my financial institution or due to an error on the pa agreement will remain in effect until Nationwide receive or until I submit a new direct deposit authorization for	deposits to my account at the financial institution named above. In make a corrective reversal from this account. Further, I agree not to funds due to incorrect or incomplete information supplied by me or art of my financial institution in depositing funds to my account. This is a written notice of cancellation from me or my financial institution, arm to Nationwide. In the event this direct deposit authorization form the erstand a check will be issued to my address of record.
Tax Withholding	
	the 402(f) special tax notice for rollover-eligible distributions; 20% is may withhold an additional amount over the 20% required. R \$ Total.
Withholding for Systematic Distributions equal to or NOTE: Taxes will be withheld based on the 402(f) spe Required Minimum Distribution default of 10% (not I elect to opt out of federal tax withholding (0%) I would like to withhold% OR \$	cial tax notice for rollover-eligible distributions t eligible for a rollover)
	I allowances will be "Married and 99 exemptions" to ensure NRS
I would like to have taxes withheld at the following tax	k table rates:
☐ Married ☐ Single Number of exemptio	
State withholding: State taxes will be automatically wi	thheld if you are a resident in a state that mandates state income tax
withholding. If you would like to adjust your state tax	es, please complete and attach a state tax withholding form. These

forms can be obtained from the State website; NRS does not supply these forms.

Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. citizen or other U.S. person.
- 4. The FATCA code entered on this form (if any) indicating that the payee is exempt from FATCA reporting is correct.

Authorization

I consent to a distribution as elected above. I understand that the terms of the plan document will control the amount and timing of any payment from the plan. Further, I certify that I have read and received the attached Special Tax Notice Regarding Plan Payments. If I elect to receive this distribution before the end of the 30 day minimum notice period, my signature on this election form shall constitute a waiver of my rights to the 30 day notice requirement, if applicable.

By signing below, I hereby authorize the above elected benefit and attest to the accuracy of the information, and acknowledge the following information: 1. Rollover contributions to governmental 457(b) plans that originated from qualified plans, IRAs and 403(b) plans are subject to the early distribution tax that applies to 401(a) / 401(k) plans unless an exception applicable to 401(a) / 401(k) plans applies. 2. Rollover contributions are subject to the Required Minimum Distribution (RMD) rules of the plan they are rolled into, not the plan or IRA from which they came.

Federal income tax will be withheld from your payments as required by the Internal Revenue Code. If you select a lump sum or systematic withdrawal lasting less than 10 years 20% of the taxable portion of the distribution paid to you will be withheld for federal income taxes. State taxes will be withheld where applicable. You must submit a Form W-4P (available at www.irs.gov), if you select a different form of distribution. State and federal taxes withheld will be reported on a form 1099-R.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Participant Signature (required):	Date (required):
Form Return	

By fax: 877-677-4329

By mail: Nationwide Retirement Solutions

PO Box 182797

Columbus, OH 43218-2797

Overnight Address: Nationwide Retirement Solutions

DSPF-F2

3400 Southpark PI Ste A Grove City, OH 43123-4856

Did you remember to:
☐ Select a payment method, frequency, and receipt date?
☐ Sign and date the form?
☐ Include all pages in the return envelope?