



Personal Information

Employer Name: DeKalb County, GA Employer ID: 0036898001
Name:
Date of Birth: SSN: Gender: Male Female
Street Address:
City: State: ZIP:
Home Phone: Work Phone:
Hire Date: Email:
How would you like to be contacted if additional information is required? Phone Email

Paperless Delivery Consent

Paperless Delivery: By providing your email address you are consenting to electronic (paperless) delivery of documents related to your retirement plan, e.g. - statements, confirmations, terms, agreements, etc. Check the box below if you would prefer to receive paper copies of the documents via U.S. Mail to the address provided above.

I do NOT consent to Paperless Delivery. Please provide the documents related to my retirement plan via U.S. Mail.

Deferral Summary & Payroll Frequency

Dollar Amount OR Percentage Payroll Frequency: Bi-Weekly Monthly
457(b) Pre-Tax \$ OR %
Roth 457(b) \$ OR %
Total \$ OR %
NOTE: I understand this change will be reflected as early as administratively practicable following the execution of this form. Please remember to check your paystub to confirm your selected contributions are accurately reflected and being processed.

Automatic Contribution Increase

NOTE: This election is voluntary and is only available if permitted by your plan.

I elect to participate in an annual automatic contribution increase.

If selected, this increase will automatically occur annually as soon as administratively feasible for the date selected below. Increases can only occur for money source(s) (Pre-Tax and Roth) and mode(s) (\$ or %) that you are currently contributing. Please do not select a date of 02/29; if selected, Nationwide will process on 02/28.

457(b) Pre-Tax Increase \$ OR %

457(b) Roth Increase \$ OR %

Increase Contribution Annually on: (MM/DD)

Additional information regarding the automatic contribution increase option can be found in the attached Memorandum of Understanding.

I elect to stop my annual automatic contribution increase.

Beneficiary Designation

IMPORTANT NOTES: 1) Allocations must total 100% for each category of beneficiary; and 2) If you designate a single primary or contingent beneficiary and do not list a percentage, it will be designated as 100%.

I have additional beneficiaries. If you want to designate more than 2 of each type of beneficiary, you may attach a page with the additional beneficiary information. Allocations must still total 100% for each category.

Primary Beneficiary(ies) (must total 100%):

Full Name: Allocation: %
Relationship: SSN: Date of Birth:
Address: Phone:

Contingent Beneficiary (must total 100%):

Full Name: Allocation: %
Relationship: SSN: Date of Birth:
Address: Phone:

## Funding Options

### Asset Allocation

\_\_\_\_\_ % BlackRock 20/80 Target Allocation Inv A  
 \_\_\_\_\_ % BlackRock 40/60 Target Allocation Inv A  
 \_\_\_\_\_ % BlackRock 60/40 Target Allocation Inv A  
 \_\_\_\_\_ % BlackRock 80/20 Target Allocation A

### Target Date

\_\_\_\_\_ % American Funds 2010 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2015 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2020 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2025 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2030 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2035 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2040 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2045 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2050 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2055 Target Date Retire R4  
 \_\_\_\_\_ % American Funds 2060 Target Date Retire R4

### International

\_\_\_\_\_ % American Funds New World R4  
 \_\_\_\_\_ % Harbor International Fund Inv  
 \_\_\_\_\_ % MFS International Value R4  
 \_\_\_\_\_ % Vanguard Developed Markets Index Admiral  
 \_\_\_\_\_ % American Funds Europacific Growth R4

### Small Cap

\_\_\_\_\_ % Vanguard Small Cap Index Admiral  
 \_\_\_\_\_ % Prudential Jennison Small Company Z  
 \_\_\_\_\_ % Nuveen Small Cap Value I

### Mid Cap

\_\_\_\_\_ % Vanguard Mid Cap Index Admiral  
 \_\_\_\_\_ % The Hartford MidCap Fund Class R5  
 \_\_\_\_\_ % Victory Sycamore Established Value I

### Large Cap

\_\_\_\_\_ % Vanguard Institutional Index I  
 \_\_\_\_\_ % MainStay Large Cap Growth Fund R2  
 \_\_\_\_\_ % T. Rowe Price Blue Chip Growth Fund  
 \_\_\_\_\_ % American Beacon Lg Cap Value Inv  
 \_\_\_\_\_ % MFS Value R4

### Balanced

\_\_\_\_\_ % Fidelity Puritan

### Specialty

\_\_\_\_\_ % Principal Real Estate Securities I

### Bond/Stable Value

\_\_\_\_\_ % BlackRock High Yield Bond Institutional  
 \_\_\_\_\_ % Metropolitan West Total Return Bond M  
 \_\_\_\_\_ % Nationwide Fixed Account  
 \_\_\_\_\_ % Vanguard Short-Term Infl-Prot Sec Idx Admiral

**100% Total for both columns must equal 100%**

If allocations do not total 100%, the remaining amounts will be considered not in good order, and agree they will be allocated to the Target Date Fund closest to the year in which I turn 62, based upon the criteria contained within the MOU.

## Authorization

- Please send me a copy of the Informational Brochure/Prospectus(es).  
 Please contact me regarding transferring my other pre-tax retirement plans.  
 Please send me forms regarding the Catch-Up Provision.

I authorize my Employer to make the contribution(s) to the Plan in the amount I have designated above. The contribution(s) will continue until otherwise authorized in accordance with the Plan. The withholding of my contribution(s) amount by my Employer and its payment to the designated investment option(s) will be reflected in the first payroll of the month following the month in which the change was made on the processing of this application by the Public Sector Service Center in conjunction with the set-up time required by my payroll center. The contribution(s) is to be allocated to the funding options in the percentages indicated above. I understand some investment options may impose a short-term trading fee. I understand I should read the fund prospectuses carefully.

**I have read and understand the terms contained in this form, including the attached Memorandum of Understanding, which is incorporated herein.**

**I accept these terms and understand that these terms do not cover all the details of the Plan or products.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Retirement Specialist Name (Print): \_\_\_\_\_ Agent #: \_\_\_\_\_

## Form Return

Mail: Nationwide Retirement Solutions  
 PO Box 182797  
 Columbus, OH 43218-2797

Fax: 877-677-4329



**Nationwide®**

**DeKalb County, GA**  
**457(b) Deferred Compensation Plan**  
**Memorandum of Understanding**

The purpose of the Memorandum of Understanding is to make you aware of some of the highlights, restrictions and costs of your Plan. It is not intended to cover all the details of the Plan and should not be relied upon in making decisions about Plan benefits. You should refer to the Plan Document for specific details about the Plan's provisions and the prospectuses and other documentation for the Plan's underlying investment options.

1. The total annual contribution amount to all 457(b) plans is the lesser of the maximum annual 457(b) contribution limit or 100% of the participant's includible compensation. This amount may be adjusted annually. More information on the maximum contribution limits can be found at [irs.gov](https://www.irs.gov). Under certain circumstances, additional amounts above the limit may be contributed to the Plan if (1) the participant attains age 50 or older during the current calendar year or (2) the participant is within three years of the Plan's Normal Retirement Age and did not contribute the maximum amount to the 457(b) Plan in prior years. The Plan Document provides additional details about contribution limits. Contributions in excess of maximum amounts are not permitted and will be reported as taxable income when refunded. It is the participant's responsibility to ensure contributions to all 457(b) plans in which the participant participates, regardless of employer, do not exceed the annual limit.
2. Enrollment or contribution changes will be made according to your plan document provisions, following receipt of the participant's request. The employer's processing schedule will determine the actual effective date of the contribution. It is the Plan Sponsor's/Pay Center's responsibility to ensure deferrals do not commence too early.
3. Roth contributions are made on an after-tax basis, which means they will not be subject to income taxes when distributed at a later time. As opposed to the withdrawal of earnings on pre-tax contributions, though, the earnings on designated Roth contributions are generally not subject to future taxes as long as the distribution from the Roth account satisfies the requirements to be a "qualified distribution." In order to be a qualified distribution, the distribution must be made five or more years after January 1 of the first year the participant made Roth contributions to the Plan and must be made on or after the attainment of age 59½, the participant's death, or the participant's disability. If the participant previously established another designated Roth account in another plan and is able to roll the funds from this Plan to the other plan, the five-year period would begin to run from January 1 of the year of the first contribution to a designated Roth account. A non-qualified Roth distribution may result in an additional 10% early withdrawal tax on the portion of the distribution includible in gross income if made from rollovers to this Plan from a qualified plan or a 403(b) plan, and no statutory exceptions apply. Please note that once made, contributions and/or rollovers to a Roth account may not be reversed. In the event the participant desires to make contribution changes, only future contributions and/or rollovers can be redirected (contributed as pre-tax funds).
4. The Plan Document governs when distributions may be made from the Plan. In general, distributions may be made from a 457(b) plan only upon separation from service, upon the calendar year in which I attain age 70 ½, or upon the death of the participant. Section 457(b) plans can also permit withdrawals from the Plan (even if the participant is still employed) in cases of an unforeseeable emergency approved by the Plan; when taking a loan, or for a one-time in-service withdrawal if the participant's account value is \$5,000 or less and the participant has not contributed to the Plan for two or more years. All withdrawals of funds must be in compliance with the Internal Revenue Code (the "Code") and any applicable regulations as well as the Plan Document, which the participant should consult to confirm which distribution opportunities are available.
5. Contributions, in the form of salary reductions, will be made until I notify NRS or my Plan Sponsor otherwise. Once notification is received, salary reductions will be changed as soon as administratively feasible. NRS will invest contributions received from the Plan Sponsor as soon as administratively feasible.
6. Participation in any of the employer's plans is governed by the terms and conditions of the Plan Document which should be consulted for plan details. Fund prospectuses are available upon request at [nrsdekalb457.com](https://nrsdekalb457.com) or by calling 1-877-NRS-FORU (1-877-677-3678).
7. Generally, you must begin taking distributions from the Plan no later than April 1 following the year you reach age 73. If you continue to work for this employer beyond age 73, (75 for an individual who attains age 74 after December 31, 2032), generally, your distributions must begin no later than April 1 following the year you separate from service or retire. Please consult the Plan Document for additional information. All distributions are taxable as ordinary income and subject to income tax in the year received. You must take distributions in a manner that satisfies the minimum distribution requirements of Section 401(a)(9) of the Code, which currently requires benefits to be paid at least annually over a period not to extend beyond your life expectancy. Failure to meet minimum distribution requirements may result in the payment of a 25% federal excise tax.
8. Any beneficiary designation I made on this form will supersede any prior beneficiary designation and shall become effective on the date accepted by the Plan, provided that this designation is accepted by the Plan prior to my death. Further, any benefits payable at my death shall be paid in substantially equal shares to my beneficiaries unless I specify otherwise. My death benefits will be paid first to my Primary Beneficiaries. If any of my Primary Beneficiaries predecease me, then my death benefits will be paid to the remaining Primary Beneficiaries. Contingent Beneficiaries will only receive benefits if no Primary Beneficiary survives me. If no beneficiary designation is on file, benefits will be paid as set forth in the Plan Document. If I participate in both a 457(b) plan and a 401(a) plan administered by NRS, I understand my beneficiary designations made on this form will apply to both plans unless I have indicated otherwise.
9. Disclaimer for Community and Marital Property States: If the participant resides in a community or marital property state, the participant's spouse may have a property interest in the participant's Plan account and the right to dispose of the interest by will. Therefore, NRS disclaims any warranty as to the effectiveness of the participant's beneficiary designation or as to the ownership of the account after the death of the participant's spouse. For additional information, please consult your legal advisor to learn more about how your beneficiary designation may be affected by community or marital property state law.
10. Participants must notify NRS of any address changes, beneficiary changes, contribution changes, allocation changes or errors on the participant's account statement.
11. Participants will receive a statement of their account quarterly.
12. All Plan transactions initiated using the telephone will be recorded for the participant's protection.

**INVESTMENT OPTIONS**

1. Participant contributions will be invested pursuant to the participant's selection of funding options specified on the Participation Agreement.
2. NRS will permit participants and beneficiaries to exchange amounts among the Variable and Fixed investment options as frequently as permitted by the Plan, subject to the limits and rules set by each Fund and the Annuity Contracts. Changes may be made by calling 877-NRSFORU or by logging on to [nrsdekalb457.com](https://nrsdekalb457.com). Investment options may be periodically changed or restricted, and may vary by the source of the money invested.
3. Transfers between investment options are provided for under the Plan subject to limitations or restrictions (including redemption fees), if any, as imposed by the investment providers. Some mutual funds may also impose a short term trading fee. I understand that any information regarding limitations or restrictions as they apply to the Plan may be obtained from the Plan Administrator. Participants should read the underlying mutual fund prospectuses carefully.

# DeKalb County, GA Memorandum of Understanding

- The Net Asset Value of a mutual fund changes on a daily basis and there is no guarantee of principal or investment return.
- If the participant selects an investment option that is closed or unavailable, the money will be invested in the plan's default investment option. If allocations do not total 100%, the remaining amounts will be considered not in good order, and agree they will be allocated to the Target Date Fund closest to the year in which I turn 62, based upon the criteria contained within the MOU. If the participant elects a total investment allocation percentage greater than 100%, the deferral election will be rejected and the participant's investment option selections will not be processed.
- The Plan may impose a Plan administration fee or investment management fees. Fees can vary depending on the mutual funds in which the participant invests. For more information regarding fees, please call 877-NRS-FORU (877-677-3678).

## NATIONWIDE LIFE FIXED ACCOUNT

- A guaranteed interest rate is declared quarterly and credited daily, which is not lower than the minimum annual rate.
- Nationwide may earn a spread on assets held in the Nationwide Fixed Account, which is reflected in the crediting rate. The spread represents the difference between what Nationwide earns on investments and what it credits to the Fixed Account as interest.
- Exchanges and/or transfers from the Fixed Annuity may be made up to 100% of the participant's account value. The total of all participant exchanges and/or transfers cannot exceed 12% of the total amount held in the Deposit Fund for the employer under the Fixed Account as of December 31 of the previous calendar year. Once this aggregate limit is met, no further exchanges or transfer into any participant's Fixed Account will be permitted.

**Exchange:** An exchange is the movement of money between the Nationwide Life Fixed Account and Variable Annuity options and/or between funds in the Variable Annuity option.

**Transfer:** A transfer is the movement of money between product providers within the same plan.

## MUTUAL FUND OPTIONS

- I understand that the Net Asset Value of a mutual fund changes on a daily basis and that there is no guarantee of principal or investment return.
- I have received and reviewed the participating fund prospectus and/or been provided a contact phone number to obtain the fund prospectus.
- I understand that pursuant to the Plan Document, contributed amounts will be invested per my selection of funding options specified on the Participation Agreement or as otherwise amended.
- I understand some mutual funds may impose a short term trade fee. Please read the underlying prospectuses carefully.
- Targeted Retirement Funds

I understand that contributions to my account will be invested in a Target Date fund closest to the year in which I turn 62 based upon the following criteria:

Birth Date/Year	Range Fund
before 1950.....	American Funds 2010 Target Date Retirement Fund - Class R4
1950-1954.....	American Funds 2015 Target Date Retirement Fund - Class R4
1955-1959.....	American Funds 2020 Target Date Retirement Fund - Class R4
1960-1964.....	American Funds 2025 Target Date Retirement Fund - Class R4
1965-1969.....	American Funds 2030 Target Date Retirement Fund - Class R4
1970-1974.....	American Funds 2035 Target Date Retirement Fund - Class R4
1975-1979.....	American Funds 2040 Target Date Retirement Fund - Class R4
1980-1984.....	American Funds 2045 Target Date Retirement Fund - Class R4
1985-1989.....	American Funds 2050 Target Date Retirement Fund - Class R4
1990-1994.....	American Funds 2055 Target Date Retirement Fund - Class R4
1995 and later.....	American Funds 2060 Target Date Retirement Fund - Class R4

## AUTO INCREASE

I understand that the participant elected automatic contribution increase option is only available if offered by the Plan and, if offered, will not take place until I elect this option. By selecting the participant elected automatic contribution increase option, my payroll contributions will automatically increase annually for the money source(s), the date and by the dollar or percentage amount selected. I may stop the participant elected automatic contribution increase at any time by calling 877-677-3678 completing a new Participation Agreement, or accessing [nrsdekalb457.com](http://nrsdekalb457.com). Increase requests that do not match the current source and mode as I am currently contributing will not be processed. A selected date of 02/29 will not be processed, and will be changed to 02/28.

## MUTUAL FUND PAYMENTS DISCLOSURE

Nationwide Retirement Solutions, Inc. and its affiliates (Nationwide) offer a variety of investment options to public sector retirement plans through variable annuity contracts, trust or custodial accounts. Nationwide may receive payments from mutual funds or their affiliates in connection with those investment options. Additionally, Nationwide may enter into arrangements to allocate all or a portion of these payments to plan sponsors for plan expenses. For more detail about the payments Nationwide receives, please visit [nrsdekalb457.com](http://nrsdekalb457.com).

## ENDORSEMENT DISCLOSURE

Nationwide Retirement Solutions, Inc. and Nationwide Life Insurance Company have endorsement relationships with the National Association of Counties, United States Conference of Mayors, and the International Association of Firefighters Financial Corporation. More information about the endorsement relationships may be found online at [nrsdekalb457.com](http://nrsdekalb457.com).

## CONSENT TO ELECTRONIC PAPERLESS DELIVERY AND ACCESS

By providing your email address here, you are agreeing and consenting to receive and view plan benefit statements, correspondence and confirmations, and other communications electronically. These materials will be provided through an email message notifying you that electronic documents are available online for you to view and print. This replaces all written communication associated with your Retirement Plan(s) serviced by Nationwide and you will no longer receive these documents via US Mail. By providing your consent to electronic delivery, you are acknowledging and confirming that you are consenting to receive Plan Communications electronically, as they are now available or as they may be required or become available in the future and that you have access to view and print your documents electronically from the website and to save them from your computer or other electronic device. If you would like to receive the above referenced documents in paper form via US Mail you can do so by contacting Customer Service at (877-677-3678) and requesting paper. You may opt out of electronic delivery of your plan related documents at any time. There is no additional cost to receive documents in paper format via US Mail.

## CHANGING YOUR EMAIL ADDRESS AND YOUR PAPERLESS DELIVERY PREFERENCES

You are able to update your email address or change your Paperless Preferences anytime either on the website or via Customer Service.

## YOUR RIGHT TO REVOKE CONSENT

You have the right to revoke your consent to receive documents electronically. Your consent shall be effective until you revoke it by changing your delivery preferences via Customer Service or on the website by selecting US Mail delivery.